



Christow Community Primary School

Dry Lane, Christow, Exeter, EX6 7PE Telephone: 01647 252542
Headteacher: Mrs Amy Yeo

Registration Form

Child's details

Child's Name:

Name the child likes to be known by:

Gender: Male/Female (*please delete as applicable*)

Date of Birth:

Age at starting:

Nationality:

Religious Affiliation:

Child's First Language:

Parents'/Carers' Details

Parent/Carer name/names:

Relationship to child:

Address:

Is this the child's home address: yes/no (*please delete as applicable*)

If no please give address below:

Home phone number:

Work number:

Mobile number:

Email address:

Emergency Contact Details

We require the names of two adults who are happy to be contacted in an emergency, should we be unable to contact you.

1

2

Name:

Relationship to child:

Address:

Contact number(s):

Medical Contact Details

Name of Doctor:

Surgery Address:

Surgery phone number:

Name of Health Visitor:

Health Visitors phone number:

Medical Conditions: *(including disabilities, dietary needs & allergies – please give details below)*

Emergency Treatment

In accordance with our regulatory body OfSTED, we require permission from Parent/Carer should any emergency medical treatment be necessary.

I give permission Christow Foundation Stage Unit to seek emergency medical treatment for _____

I understand the school will contact me as soon as practically possible, arrange transportation to the medical centre, doctor or hospital as necessary and will always do the best for my child at all times.

Parent/Carer Signature:

Date:

Additional Details:

Does this child have a parent or parents in regular HM Forces military units? **Yes/No**

Other Relevant Information

(E.g. Childs favourite activities, likes & dislikes, favourite toy)

Other settings your child currently attends (or previous setting if applicable)

Name of setting:.....

Contact information:

Name of Key Worker

I give permission for Christow Preschool to contact my child's other setting **Yes/ No**

30 hour code (if applicable)

If you are splitting your child's funded hours between Christow Preschool and another setting please let us know how many you would like to claim from us

Application of Sun Cream

During the summer months the children spend a lot of the day outside in the garden and need to be protected from the sun. If you are happy for the staff to re-apply sun cream during the day please sign below as authorisation. Please can you make sure that the sun cream you bring in is factor 50.

I am happy for the staff to apply sun cream to my child. **YES/NO**

Parent/Carer Signature

Date

According to OfSTED regulations we need to undertake observations of your child to ensure individual needs are catered for in order to achieve the best learning outcome. To do this we need your permission to undertake these observations and store them under the Data Protection Act 1998.

I give/ do not give permission for observations of my child to be recorded. *(Delete as appropriate)*

Parent/Carer Signature

Date

Collection of Children

In the interests of child safety please provide a password that could be used to indicate authorisation for a person to pick up your child on your behalf. You may change these at anytime.

List of people who may collect my child:

- 1.
- 2.
- 3.

4.

5.

Password.....

Anyone who must not collect your child

NAME OF PERSON

Session Requirements

Times are as follows:

Morning Session: 9:00 – 12.00

Lunch Session: 12.00 – 1.00

Afternoon Session: 1.00 – 3:00

As of (start date) _____ I would like (Childs name) _____ to attend the sessions as indicated below:

	9:00 – 12.00	12.00- 1.00	1.00- 3.00
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

(Please mark sessions as appropriate)

Declaration

I understand that the Foundation Stage Unit may not be able to accommodate my requests for sessions but will contact me as soon as possible to discuss alternatives.

I agree to give at least 6 weeks notice of any changes to my session requirements and understand that I may be charged for sessions if the relevant notice is not given.

I agree to pay all fees termly in advance, in accordance with the invoice issued at the beginning of each term. I understand that should payment not be made on time then my child may not be able to attend unfunded sessions until such time as all arrears are paid.

Parent/Carer Signature

Date

Please bring your child's birth certificate when returning this form as we are required to authenticate details within this document. A photocopy will be kept for our files and will be required if your child becomes/is eligible for funded sessions.

To be completed by staff member

Registration form received by:

Birth Certificate photocopied and details checked by:

Date

General Consent Form

NAME OF CHILD:

CONSENT

We take the privacy of personal information seriously. As part of our commitment to the new General Data Protection Regulations (GDPR) we need to seek your consent. Please confirm that you give your consent for the activities listed by completing the tables below:

School Website

- We use photographs on the school website to make the information more appealing and to illustrate what we do at school. Children's names will not be used on the site in association with any photographs printed. Most of the photographs put on to our website will be of groups of children and the sports teams

	YES	NO
I give consent for my child's photograph to be put on the school's website.	<input type="checkbox"/>	<input type="checkbox"/>

School Newsletter

- At Christow Community Primary School we are proud to produce a school newsletter where we like to focus on student achievement, trips and visits as well as up and coming events. For this we like to use photos and the students own accounts of what has taken place.

	YES	NO
I give consent for my child's name and photograph to be used in the school's newsletter.	<input type="checkbox"/>	<input type="checkbox"/>

Local Newspapers

- It is recommended that schools do not identify children in photographs on school websites, but many newspapers will not print photographs unless they are able to identify the children in them. As local newspapers are an important tool for publicising and celebrating school activities, please let us know if you do not wish for your child to be included in photographs/press releases in the future.

	YES	NO
I give my consent for my child's name and photograph to appear in newspaper articles.	<input type="checkbox"/>	<input type="checkbox"/>

Social Media

- We also have our own Facebook page (and in the future this may include Twitter and Instagram). These pages have been set up as public to communicate with parents, potential parents, and for the local community. We will only post photos (without names/first name only) of children with the agreement of parents.

	YES	NO
I give my permission for photos to be included in any Facebook posts	<input type="checkbox"/>	<input type="checkbox"/>
I give my permission for photos to be included in any Twitter posts	<input type="checkbox"/>	<input type="checkbox"/>
I give my permission for photos to be included in any Instagram posts	<input type="checkbox"/>	<input type="checkbox"/>

Celebrating Success.

- At Christow Community Primary School we like to celebrate the success of our students. This may be in the form of 'Headteachers Award' and 'Piece of the Week', in assemblies, displaying work by students or to celebrate sporting success. This includes photographs of students and their full name may be displayed throughout the school site.

	YES	NO
I give consent for my child's photograph and name to be used to 'celebrate success' throughout school.	<input type="checkbox"/>	<input type="checkbox"/>

Other Organisations

- From time to time, your child, may be attending events, or on school trips, held by other organisations and at different venues. At these events the organisers may take photos to capture the event taking place.

	YES	NO
I give consent for my child to be photographed by other organisations e.g. school trip venues and sporting activities.	<input type="checkbox"/>	<input type="checkbox"/>

Marketing and Publications

- We are part of a wider Academy Trust called Education South West. Part of the Trust's work includes producing publications and promotional material. Photographs may be used in the form of banners, or in leaflets, and publications that are produced to illustrate school life.

	YES	NO
I give my consent for my child's photograph to appear in Academy publicity materials and publications.	<input type="checkbox"/>	<input type="checkbox"/>

School walking visits

- I give permission for my child to accompany their class on any outing or visit relating to their education which takes place:

	YES	NO
Within walking distance of the school	<input type="checkbox"/>	<input type="checkbox"/>
Using mini bus, staff/parent helper vehicles if safest	<input type="checkbox"/>	<input type="checkbox"/>

School Productions

	YES	NO
I give consent for my child to be filmed during school productions and for the images to be shared with parents from my child's class if necessary.	<input type="checkbox"/>	<input type="checkbox"/>

Collecting / getting home from school

	YES	NO
Does your child have permission to walk home alone on occasion?	<input type="checkbox"/>	<input type="checkbox"/>

Right to withdraw

As part of your rights under the General Data Protection Regulations, you have the right to withdraw your consent at any time. Should you wish to withdraw consent for any of the aspects listed above, please contact reception@christowprimary.org.uk.